



**Intertribal Timber Council
Request for Qualifications & Quote:
Indian Forest Management Assessment
Team Transition Co-Chair**

General Information

Posted Date:

May 15, 2020

Closing Date:

May 29, 2020

SECTION 1: GENERAL INFORMATION

Description/Functions

The Intertribal Timber Council (ITC) is seeking two individuals to serve as the transition co-chairs for the 4th Indian Forest Management Assessment Report.

Introduction

The ITC is a 501(c)(3) nonprofit organization of forested and woodland Tribes and Alaskan Native Corporations. The administrative headquarters are located in Portland, Oregon. The ITC, for the fourth time in thirty years, endeavors to organize a team of nationally recognized forestry experts to conduct a federally mandated assessment of forestry on American Indian lands. Approximately 18 million acres on Indian reservations are forested. These lands provide important economic and social resources to Indian communities. The federal government has a fiduciary duty to ensure that the lands are managed in the best interest of Indian people.

SECTION 2: REQUESTED SERVICES

Duration of Services

The ITC anticipates the service period for this work to be from approximately June 1, 2020 through September 30, 2025.

Scope of Work

It is agreed upon between the ITC and responding Applicant that the intent of this RFQQ is for applicants to define a strategy on how they will perform the duties of this position as outlined in GENERAL FUNCTIONS and REQUIRED DELIVERABLES. Applicant is responsible and liable for full compliance with all Federal, State, and local regulations regarding the work to be performed.

GENERAL FUNCTIONS

1. Become familiar with the duties and responsibilities of the Co-Chairs
2. Work with the Co-Chairs, coordinate with the ITC Contract Administrator and Project Coordinator to develop specific work plans and schedules for deliverables, implement the work plan, organize site visits by IFMAT-IV, and revise the work plan as necessary.
3. Participate in site visits and provide review and comment on individual site visit reports
4. In conjunction with the Co-Chairs, participate in IFMAT-IV efforts to collect, analyze, interpret, and present information.
5. Participate in the preparation of analyses, written and verbal reports to satisfy informational needs of Congress and ITC, including periodic progress reports, year-end reports, and final report to Congress and ITC.
6. Assist the Co-Chairs in coordinating the work of IFMAT-IV members and provide guidance and direction as instructed by the Co-Chairs and approval of the IFMAT IV Oversight Committee.
7. Assist the Co-Chairs in preparation and delivery of reports, presentations and testimony to Congress and the Administration as requested by the ITC President and ITC Oversight Committee
8. At the direction of the Co-Chairs, prepare and deliver presentations and testimony to the ITC Executive Board and Membership at the request of the ITC Oversight Committee

REQUIRED DELIVERABLES

1. In conjunction with the Co-Chairs, provide a report consistent with Section 208 of the National Indian Forest Resource Management Act. This will include an assessment of Indian forest lands and Indian forest land management practices, and a subsequent report that is national in scope and provides the following:
 - A. an in-depth analysis of management practices on, and the level of funding for, specific Indian forest land compared with similar Federal and private forest lands,
 - B. a survey of the condition of Indian forest lands, including health and productivity levels,
 - C. an evaluation of the staffing patterns of forestry organizations of the Bureau of Indian Affairs and of Indian tribes,
 - D. an evaluation of procedures employed in timber sales administration, including preparation, field supervision, and accountability for proceeds,
 - E. an analysis of the potential for reducing or eliminating relevant administrative procedures, rules and policies of the Bureau of Indian Affairs consistent with the Federal trust responsibility, such as ITARA.
 - F. a comprehensive review of the adequacy of Indian forest land management plans, including their compatibility with applicable tribal integrated resource management plans and their ability to meet tribal needs and priorities,
 - G. an evaluation of the feasibility and desirability of establishing minimum standards against which the adequacy of the forestry programs of the Bureau of Indian Affairs in fulfilling its trust responsibility to Indian tribes can be measured, and
 - H. a recommendation of any reforms and increased funding levels necessary to bring Indian forest land management programs to a state-of-the-art condition.
 - I. an evaluation of tribal risk and adaptation related to climate change
 - J. an assessment of how Indian forests fit into the general scheme of landscape ecology and restoration, and
 - K. an assessment of institutional capability, staff, equipment, facilities, and organizational components necessary to support landscape scale management.
2. In conjunction with the Co-Chairs, provide a status report to Congress as required in Section 208 (c) of the National Indian Forest Resource Management Act.

SECTION 3: PROPOSAL EVALUATION

Solicitation Requirements

Applicant proposal must include the following:

1. Cover letter with contact information and signature, which includes experience with Indian Forest Management Assessment Teams and Indian Forestry.
2. Resume
3. References
4. Cost Proposal

Cost Proposal

Individual cost proposals shall be submitted, and two co-chairs will be selected. Proposals shall include all of the Applicant expenses associated with the performance of the work and the Applicant shall not request from the ITC any compensation for reimbursable direct expenses. Include all costs associated with the performance of this RFQQ, with the exception of travel reimbursements. Travel expenses will be reimbursed in accordance with federal travel regulations.

Submission of Proposals

Proposals must be submitted to the ITC Program Manager no later than 5:00 pm PT Friday, May 29, 2020. The email delivery address is Laura Alvidrez at intertribaltimbercouncil@gmail.com.

Evaluation Procedures

The Selection Committee will evaluate proposals. The committee will consider how well the Applicant proposal meets the needs of the ITC and requirements for the Indian Forest Management Assessment as required by Congress in the National Indian Forest Resource Management Act. Incomplete proposals will not be considered. Proposals will be rated based on the following scoring system:

Qualifications	25
Experience	45
Monthly Price	30

Final Selection

The Selection Committee will formulate their recommendation for selection of the Applicants. The recommendation will be forwarded to the ITC Board for formal acceptance and approval.