

TANANA CHIEFS CONFERENCE JOB DESCRIPTION

Job Title: Forester

Location: Tanana Chiefs Conference
122 First Avenue, Suite 300
Fairbanks, AK 99701

FLSA: Non-exempt

Department: Forestry

Supervisor: Forestry Director

Level: 5

Status: Full-time; Regular

Job Summary: The TCC Forestry Program provides forestry technical assistance to native allotment owners, tribal councils, village and regional native corporations, and other public and private landowners. Services range from on-the-ground forestry assistance such as forest inventory and timber sales to planning, vegetation mapping and natural resource planning projects. Job incumbent is responsible for directing and implementing a variety of projects and tasks aimed at providing forestry consulting services and forestry technical assistance to Native allottees, village councils, Native corporations and other clients

Adhere to the TCC Ch'eghwtsen' model of service and guiding principle which requires providing timely and effective service along with the ability to interact with others in a way that inspires trust and demonstrates respect, compassion and empathy.

Essential Functions: *This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbent(s).*

Representative Duties: Under direct supervision of the Forestry Director job incumbent will:

1. Conduct planning and implementation of forest inventory projects, including project design and planning, using remotely sensed data to interpret land cover, field data collection, data compilation and analysis, and report writing.
2. Assist Native allottees, village councils, and Native corporations with forest management activities on their lands. Activities may include but are not limited to timber sale planning and administration, contract compliance, reforestation, forest development, and related tasks.
3. Prepare forestry appraisals in response to requests by TCC Realty Services, Native allottees, Native corporations, village councils, and other clients.

4. Prepare Forest Management Plans and Forest Stewardship Plans for Native allotments, village corporations, village councils, and other clients.
5. Assist program staff in the planning and implementation of hazardous fuel reduction projects on and near Native allotments and communities.
6. Assist Program Director with administrative duties.

Other Responsibilities:

1. Perform other job related duties as assigned.
2. Assist other program staff as required.
3. Act as Deputy Director of program as assigned.

Minimum Qualifications:

1. Bachelors of Science Degree in Forestry.
2. Previous supervisory experience desired.

Knowledge, Skills and Abilities:

3. Strong written, verbal, analytical and interpersonal skills.
4. Skills in preparing, managing, and analyzing spatial data in a geographic information system (GIS) strongly desired.
5. Computer and data processing skills in word processing, spreadsheets, and relational databases.
6. Ability to work in remote areas in cross-cultural environments.

Supervision: This position may supervise up to (15+) Forest Laborers , (1-2) Temporary Foresters and other junior staff as assigned.

Physical demands: Job incumbent must be able to operate and maintain chainsaws, outboard motors and related equipment, riverboats, 4-wheelers, and snow machines. Must have superior outdoor skills. Extensive travel to remote villages required. May be subject to harsh environmental conditions while performing village visits. Conditions include but are not limited to: travel by small, unpressurized aircraft, helicopters, 4WD vehicles, all-terrain vehicles, and/or boats, lack of running water, poor heat, and extreme weather conditions. Must be able to work for extended periods in field locations both in summer and winter. Must be able to walk from three to six miles per day in mountainous terrain when doing field work. Must be able to lift and carry up to 100 pounds in support of field equipment to field sites (outboard motors, equipment

bags, chainsaws, etc.). When doing regeneration survey work, job incumbent must be able to stoop, kneel, and crawl. Must be able to see and hear well to avoid danger on logging sites. Must be able to work in a shared office space.

Summation: Job incumbent must be able to work independently with minimal supervision. Strong communication and interpersonal skills are essential when working with fellow staff to complete projects on time and within budget and when working with clients.

If interested please submit your application to Tanana Chiefs Careers website:

[TCC Careers – Tanana Chiefs Conference](#)

Also you may submit a resume to Will Putman at wputman@tananachiefs.org and Adam Davis at adam.davis@tananachiefs.org